

CALVERTON PARISH COUNCIL MINUTES

PARISH COUNCIL MEETING 12 April 2016

Chairman: J Bailey

Vice Chairman: N J Quilty

Councillors: Mrs S D Bereznyckyj, Mrs P D Bosworth, Mrs M Brackenbury, M J Hope, Mrs J E Inger, Mrs P A Marks, W Mellors, Mrs E E Quilty, Mrs P A Rutt, R Rutt, E E Sturman, G Wilson, J Wood.

Staff present: G W Bott.

The meeting commenced at 6.47pm.

122 **DECLARATIONS OF INTEREST**

None.

123 **MINUTES**

Prop. N J Quilty, Sec. M J Hope.

Resolved: Minutes of meeting held 8 March 2016, having been circulated to all members, were taken as read, approved and signed by the Chairman.

124 **MATTERS ARISING**

Min. 106 / 083 – Matters Arising – Mrs P A Marks asked if there was any update on the Council's request for GBC to clear the stream on James Seely Park. The Clerk reported that contact had been received and officers were looking to fit the job into their work schedules. Councillors were concerned that the job had still not been undertaken. Mrs P A Marks will request the matter be discussed at the next meeting to seek quotations for the work.

Min. 106 / 083 – Matters Arising - Mrs P A Marks asked if there was any progress on drain clearance on Georges Hill. The Clerk noted that this was reported to NCC Highways after the last meeting and that an email response had been received stating that the matter had been resolved.

Min. 106 / 083 – Matters Arising – Mrs J E Inger noted the response to reports of a ploughed over footpath off Park Road which was still to be reinstated and the surface repairs undertaken on the footpath between Manor Road and Collyer Road.

Min. 106 / 093 – Pitch and Putt Wildlife Area Management Plan – Mrs J E Inger welcomed the cutting of the Pitch & Putt Wildlife Area and asked whether pathways would be regularly maintained through the area. The Clerk confirmed that this would be the case.

Min. 120 – Exchange of Information Reports by Councillors with Responsibility – Mrs P D Bosworth asked again whether the operators of the car wash on Oscar's car park had obtained all required permissions. It was noted that GBC Councillors were looking into the matter.

Min. 105 – Minutes - The Clerk noted that though Councillors had correctly approved the minutes of 9 February 2016 meeting, it had since come to light that a correction of minute 096

from that meeting was necessary. The base information used for the 2014/15 Council Tax Band D level was incorrect which meant that the scale of Council Tax increase derived from the agreed Precept was incorrectly stated as “3.75% or 6p per week at Band D” when it should have stated “5.77% or 8.5p per week at Band D”. This does not affect the validity of the decision to set the 2016/17 Precept at £174,626 as it is a correction of contextual information only.

Min. 114 – Calverton Cricket Club – Licence for Access and Car Parking 2016 - The Clerk noted that since the decision made to agree the 2016 Cricket Club Access Licence and planned events dates, three further event dates had come forward, of which one was within the normal 21 days’ notice period. Councillors agreed to accept the three further event dates of 1 and 15 May and 19 June 2016.

The Chairman adjourned the meeting at 7.02 pm.

PUBLIC PARTICIPATION - For Information Only

Mr Lloyd asked about providing improved gateway signage at the five main village entry points noting the more ornate signage in other local villages. Councillor N J Quilty noted that other villages had been supported by funds from NCC community initiative funding schemes though this was limited and significant additional funding had to be provided. Councillors aired contrasting views about the merits of investing in more elaborate signage of this kind.

Mr Lloyd questioned the safety of electrical arrangements being employed at the car wash on Oscar’s car park. Councillor J Bailey believed that it would be legally compliant. Numerous points were made about the car wash and Councillors asked that the matter be placed on the agenda for the next meeting.

Mr Barton asked about plans to remove allotment cuttings, etc. Councillor J Bailey noted that this was delayed due to problems with the tractor and trailer which are now addressed. The Clerk hoped that work would commence this week.

Mr Barton also raised the problem of a new lighting column erected on Main Street obscuring an important weight restriction road sign. Councillor J Bailey noted that he had taken this matter up with County Councillor Elliott who was addressing the matter.

Mr Barton noted that the Allotment Association had been made aware of a request to include Bonner Lane allotments in the 2016 Open Gardens Trail. Mr Barton stated that a majority of Association members canvassed had indicated concern with this proposal. Councillor J Bailey noted that the Council, as landlord, would consider a formal request if one was submitted.

The Chairman invited County Councillor B Elliott to address the meeting.

Councillor B Elliott noted that issues with problem parking around the new pedestrian crossing on Crookdole Lane were being followed up by NCC officers who would liaise with the Parish Council office.

Councillor B Elliott suggested that the Parish Council should formally consider the options put forward by the NCC Rights of Way Officer for addressing the situation with the unregistered pathway linking Broadfields to Carrington Lane. Councillor B Elliott noted that he had also asked GBC Planning Officers to investigate whether the erection of the fence meets required standards.

Councillor B Elliott noted that he had approached NCC officers to progress a request for car park lighting support service and a response can be expected within a week.

Councillor B Elliott noted that he had been investigating a range of issues in relation to the car wash on Oscar's car park following a range of concerns from residents. He promised to keep Councillors informed of developments.

Councillor B Elliott noted that following a road traffic accident on Mansfield Lane he had liaised with the Accident Investigation Team who report that, due to a lack of traffic related issues over many years, there is no case for road based speed restriction measures but that there may be a case for improved signage. Councillor N J Quilty understood that a recent traffic survey suggested that Mansfield Lane qualified for an interactive speed sign. Councillor B Elliott promised to follow this up. Councillor J Bailey noted that Trent Barton buses regularly use Mansfield Lane despite it not being a bus route.

Councillor B Elliott noted that the NCC programme of verge cutting and spraying will commence in early May. He left documentation setting out the plans which the Clerk will circulate to Councillors. Councillor G Wilson noted the continued issues with people driving across ASRA grassed verges.

Councillors noted potential breaches of the weight restriction zone. Councillor B Elliott asked for reports to be sent to him for investigation.

Councillor B Elliott noted a Facebook petition for the installation of traffic lights on the Whinbush Lane, Mansfield Lane, Oxton Road junction which will be submitted to NCC shortly. He asked for support for the petition.

Councillor N J Quilty raised Councillor B Elliott's commitment to pay for a publicly accessible box for a community defibrillator. Councillor B Elliott suggested that Councillor N J Quilty get the box installed and he will pay for it.

Councillor Mrs P A Marks noted the abuse of parking restrictions outside the Co-op on Flatts Lane. She asked whether the parking enforcement authority at GBC could write to local shopkeepers to request that they do not add to the scale of contravention. Councillor M J Hope queried whether Colonel Frank Seely school might be approached to see if their car park might be used to ease the problems. Councillor G Wilson noted that parking in this area was potentially dangerous for road users.

Councillor Mrs P A Rutt noted that NCC Highways had ruined a section of blackthorn hedge on Main Street during road works in the area. The Clerk noted that the issue had been reported and a response had been received indicating that it had been resolved.

The Chairman reconvened the meeting at 7.36 pm.

MATTERS FOR DECISION/DISCUSSION

Prop. N J Quilty, Sec. Mrs P A Marks.

That this Council agrees to take the specified action in respect of each of the "Matters for Decision/Discussion" items as listed on the Agenda dated 6 April 2016 and debated at the meeting held on 12 April 2016.

Agreed.

125 PURCHASE OF HM QUEEN ELIZABETH II 90TH BIRTHDAY COMMEMORATIVE MEDALS

Councillors agreed that those who wished to should purchase the medals from their own funds. The Clerk will arrange the order for those who indicate they wish to purchase one.

126 REQUEST TO EXCHANGE CEMETERY PLOT

Councillors agreed to offer to exchange the purchased rights over a grave plot for rights over a cremated remains plot on a like for like basis.

127 WORK PLACE PENSIONS UPDATE

Councillors noted the information from the Pensions Regulator that the Parish Council would be subject to auto-enrolment duties from 1 April 2017. The Clerk calculated the additional financial liability to be in the region of £7,500 per annum based on current salaries and scheme contribution levels.

128 FUNDING REQUEST- CALVERTON VILLAGE GET TOGETHER 2016

Prop. M J Hope, Sec. E E Sturman.

A grant of £200.00 be made.

Prop. Mrs P A Rutt, Sec. Mrs P D Bosworth.

An amendment that no grant be made. The amendment was carried by 9 votes to 2.

129 ADDITIONAL CAR PARKING SPACES – CROOKDOLE LANE CAR PARK

The Clerk reported that the quotation for the planned works to provide three additional spaces was above the amount identified in budget preparations.

Prop. N J Quilty, Sec. Mrs P A Marks.

That the Council proceed with the works at the quoted cost.

Prop. W Mellors, Sec. Mrs M Brackenbury.

An amended proposal that the Council does not proceed with the planned works but instead waits to establish the impact of the proposed parking restrictions order.

The amendment fell by 8 votes to 5.

The original proposal was carried by 9 votes to 4.

The Clerk was asked to engage with the contractor again to establish whether the planned scheme could include a physical barrier between the additional spaces and the access road.

130 ROAD SAFETY ISSUES – JUNCTION OF MAIN STREET AND THE PASTURES

Councillors agreed to await a planning permission application for the siting of a wall which is affecting the view of motorists entering and exiting the junction in order to submit comment. In the meantime, Councillors agreed that the Clerk should write to GBC Planning requesting that enforcement action be taken immediately to require the wall to be sited in line with the agreed permission unless the planning application is processed promptly.

131 SPEEDWATCH ARRANGEMENTS

Councillors agreed to place a notice on noticeboards seeking a committed Speedwatch Co-ordinator and the Chairman will highlight the need to restore the service in his report in the Echo.

132 **COMMUNITY HALL & SPORTS PAVILION UPDATE**

The Clerk set out the work of the Working Party in developing specifications for fitting out the hall and kitchen, the stage area and caretaker/cleaner duties. Councillors agreed that recruitment of the caretaker/cleaner staff should commence forthwith. Councillors also requested that an item be included in the next meeting agenda to discuss arrangements for opening the facility and inviting residents to open events and taster sessions.

E E Sturman left the meeting during discussion of this item.

133 **CLERK'S REPORT**

The Clerk sought guidance on the issues of memorial safety within the cemetery. Councillors felt this was not a priority issue and asked the Clerk to address matters as they arose.

The Clerk reported a quotation for replacement of a damaged picnic table set on William Lee Memorial Park. Councillors asked the Clerk to research providing a more robust replacement table set. Councillors also suggested that the report in the Echo highlight this issue noting that the funds to put the tables in place were raised locally.

The Clerk reminded Councillors that the NCC feedback session on flooding investigations will be held on Tuesday, 3 May 2016, in the Council Room. Parish, Borough and County Councillors are invited.

Councillors noted the playground surface works at St Wilfrid's School and asked the Clerk to ensure that joint ownership arrangements were fully understood.

134 **EXCHANGE OF INFORMATION REPORTS BY COUNCILLORS WITH RESPONSIBILITY**

Planning – No report.

Footpaths / Highways / Environment – N J Quilty requested that improvements be made to the Main Street rose garden area ahead of the Best Kept Village Competition judging. Councillors were concerned that this area was not suitable for a floral display.

N J Quilty suggested the Council write to NCC Highways requesting that an agreed scheme to re-line Whinbush Lane be expedited and include cats' eyes. Councillors agreed that the Clerk should write on this basis.

Mrs P A Marks asked that GBC be approached about placing a litter bin near the rose garden as it does not seem to be a sensible location and the bin appears to be poorly fixed.

Parks / Leisure – Mrs J E Inger suggested approaching NCC about locating a protective barrier outside the pedestrian gate at William Lee Memorial Park to stop children running directly onto Park Road.

Allotments – No report.

Core Strategy / Large Developments / Planning Policy – No report.

HR / Employment / Staffing – Councillors agreed that seasonal Park Keeper arrangements should continue as in previous years.

Website / IT / Communications – No report.

Finance – No report.

Neighbourhood Plan – M J Hope reported that planned community consultation events had been undertaken and the results are being analysed. The next stage is to develop the draft plan and evidence base. M J Hope agreed that on completion of the process the support provided by the Baptist Church should be recognised.

135 **CHEQUES TO SIGN**

Prop. J Bailey, Sec. N J Quilty.

Resolved: That the following cheques be authorised and/or signed*:

Calverton & Woodborough Allotment Association	£340.00	Contract Works Nov 15 to Feb 16
Reprotec Connect For Ltd	£11.33	Photocopies/Prints Feb 16
Severn Trent Water Ltd	£82.11	Water Charges – Bonner Lane Allotments
Rialtas Business Solutions Ltd	£414.00	Accounts Software Support & Maintenance Fee 2016/17
CASH	£200.00	Petty Cash Top Up
EON	£17.50	Electricity Usage – Seasonal Illuminations
Carlton Sheet Metal Works Ltd	£300.00	Repairs to Gates at Hollinwood Lane Cemetery
Ken Mafham Associates	£300.00	Advice on Local Development Plan Representations
CPRE Nottinghamshire	£8.00	Entry to Best Kept Village Competition 2016
Calverton Cricket Club	£300.00	Grant Donation
Trent District CFR	£150.00	Grant Donation
LSI Energy	£444.00	Fees for fitting Pavilion Electricity & Gas Meters
Post Office / HMRC	£861.18	March 16 Salary PAYE / NICS
NCC Pensions	£204.36	March 16 Salary Contributions
CSA	£227.46	March 16 Wages Deductions
Gedling Borough Council	£3,436.40	Business Rates 2016/17 – Cemetery, Public Toilets & Car Parks
E Taylor & Sons (Southwell) Ltd	£66,256.80	Pavilion Construction Fees – Assessment Valuation No.4
G Bott (Frank Key Hire)	£168.00	Flagpole Repairs – Hire of Cherry Picker
Compete366 Ltd	£100.80	Annual Licence 2016/17 MS Office 365
Gedling Borough Council	£22,800	Pavilion Professional Services Contract Phase 2 Payment
Corden Hardware Co Ltd	£231.92	Parks Equipment – March 16 Account
Calverton Cricket Club	£300.00	Donation (Replacement Cheque for 107677)
Severn Trent water Ltd	£10,404.27	Pavilion – Water Service Connection Fee
NCC Supplies	£45.88	Parks Equipment – Hi-Viz Vests & Paper Towel Rolls
F V Smith & Sons	£120.00	Grass Cutting – Pitch & Putt Wildlife Area
Reprotec Connect For Ltd	£34.68	Prints / Photocopies March 16
AFA Planning Ltd	£2,316.00	Neighbourhood Plan Consultancy Fees

*Cheques marked with asterisk to be signed at meeting

136 **RESOLUTION IN THE NAME OF COUNCILLOR J BAILEY**

Prop. J Bailey, Sec. N J Quilty.

It is likely that the public and press be excluded during consideration of the following item on the grounds that the item involves the likely disclosure of exempt information as defined in paragraph 1 of Part 1, Sch 12a, LGA 1972.

Agreed.

137 **GRAVE SPACE CLAIM**

Councillors carefully considered the offer of the deed holder whose rights over the grave space had been affected to sell back the plot. Councillors agreed to decline this offer. Councillors further agreed to write to the deed holder agreeing to proceed with the original request to petition exhumation of the affected grave space to restore the deed holder's rights should the deed holder require it.

The meeting closed at 9.16pm.

GWB/LJH
25-Apr-16