

CALVERTON PARISH COUNCIL MINUTES

PARISH COUNCIL MEETING 14 October 2014

Present:

Chairman: J Bailey

Vice Chairman: N J Quilty

Councillors: Mrs S D Bereznyckyj, Mrs P D Bosworth, M J Hope, Mrs P A Marks, B R Marriott, W Mellors, D S Musson, Mrs E E Quilty, E E Sturman, J Wood, R D Wood.

Staff present: G W Bott

Apologies: Miss E J Bailey (family illness), R A Marks (illness), County Councillor B Elliott.

The meeting commenced at 6.45pm.

844 **DECLARATIONS OF INTEREST**

Councillor N J Quilty declared an interest in agenda item 6.6 – Calverton Miners' Welfare FC.

Councillors D S Musson and J Wood declared an interest in agenda item 6.11 – Grant Funding Application, Calverton Colliery Memorial Trust.

Councillors J Bailey, Mrs S D Bereznyckyj, Mrs P D Bosworth, M J Hope, D S Musson and E E Sturman declared an interest in agenda item 8 – Cemeteries – donation to Royal British Legion for Remembrance Wreaths.

845 **MINUTES**

Prop. N J Quilty, Sec. E E Sturman.

Resolved: Minutes of meeting held 9 September 2014, having been circulated to all members, were taken as read, approved and signed by the Chairman.

846 **MATTERS ARISING**

D S Musson noted that under the Public Participation section reference was made to grass cutting on the Paviers Field. He confirmed the work had been carried out but not all of the field was cut.

The Chairman adjourned the meeting at 6.48pm.

Councillors Mrs P D Bosworth entered the meeting at 6.50pm during the following item.

PUBLIC PARTICIPATION - For Information Only

Eight members of public were present.

Mr McTighe, who helps the Flood Forum with civil engineering advice, spoke about quotations to clear the drainage ditch running from the end of Crookdole Lane. The quotations were for clearance for around 1km but did not cover removal of the debris cleared which may incur significant additional costs. He noted that a meeting is set for 7 November 2014 where relevant agencies will attend to walk through the village to assess required flood alleviation measures.

He encouraged residents to attend. Councillor D S Musson asked for clearer quotations on what work is covered. He also questioned the length of ditch which requires work given the flow directions involved. Councillor M J Hope suggested that the Parish Council needs to establish the required works and who is responsible in each case. He believed that it may ultimately be appropriate for the Parish Council to commission some work provided specific agencies accepted ongoing maintenance responsibilities. Councillor D S Musson asked whether piping the ditch would be more effective as use of the adjoining lane was damaging the ditch bank and adjoining landowners actively dump garden debris in the ditch. Councillor Mrs E E Quilty asked if the relevant agencies could require landowners to undertake the work. Councillor Mrs P D Bosworth stated that farmers did keep the ditch clear but very little of the affected land is now farmed.

Councillor Mrs P A Marks noted that the stream on James Seely Park is susceptible to clogging due to leaves and clay washed into it. Councillor N J Quilty raised concerns that gully cleaning may be too infrequent allowing access to the drainage system to become blocked even if the system itself is relatively clear. Councillor M J Hope questioned whether the Parish Council should seek a surface water drainage map from Severn Trent Water Ltd. Mrs Inger noted that drains on Georges Hill were being blocked by leaves.

Mrs Rockley raised concerns with traffic issues if land opposite Park road was used for a new school development. Councillor N J Quilty indicated that most contributors to the master-planning exercise identified that area as their preferred development sites.

Mrs Rockley also reported nuisance from motorcycles on the Rugby Field which the Police were aware of. Councillor M J Hope noted that the PCSO had identified one individual and had cautioned that the motorcycle may be removed if he is caught in the area again. Councillor Mrs P D Bosworth noted that police had identified two further individuals.

Mrs Brackenbury raised the issue of poor pavements across the village. The Clerk reported that he had asked NCC Highways about a planned maintenance programme but none was planned. Notts County Council indicated they will respond to specific service requests. A number of Councillors reported experience of individual cases. Councillor N J Quilty offered to assist residents with on-line reports where needed.

Mrs Brackenbury also noted the poor condition of road markings in the village. She was again referred to NCC Highways reporting mechanisms.

Mrs Brackenbury felt that it would be beneficial to put a seat on Hollinwood Lane on the approach to Millennium Wood. Councillors D S Musson and J Bailey agreed to look into this idea.

Mrs Inger asked about extension to the schools 20 mph zones. Councillor J Bailey informed her that plans were in place to extend the scheme to cover Main Street outside St Wilfrid's School entrance.

Mrs Inger complained that leaves from the trees in William Lee Memorial Park were causing problems on Park Road. She asked if a road sweeper could be requested to clear them.

Mrs Inger asked about progress with the Pavilion/Community Hall project. The Clerk noted that on the latest estimates construction was planned between January and July 2015.

Mr Smith of Main Street spoke about further problems with the site at 34 Main Street. There had been a fire and security measures put in place had been broken through. He reported speaking with the Surgery manager and emailing the MP. Mr Smith refuted the owner's view that the property was acquired in the current condition based on the original sale particulars. Councillor N J Quilty reported on the Council's meeting with the Surgery management team.

He felt the Surgery was not responding positively enough to the issues. Both Councillors M J Hope and N J Quilty spoke about working with the Surgery and local authorities to find an alternative site.

The Clerk was asked to try to arrange a meeting with the Surgery, NCC and GBC representatives to establish a way forward. Councillors J Bailey, N J Quilty and M J Hope were nominated to represent the Parish Council. The Clerk was also asked to approach GBC Planning Enforcement to see if S215 powers might be effective in this case. The Clerk was also asked to write to the Surgery requesting that the current security measures be improved.

The Chairman reconvened the meeting at 7.38 pm.

MATTERS FOR DECISION/DISCUSSION

Prop. N J Quilty, Sec. W Mellors.

That this Council agrees to take the specified action in respect of each of the "Matters for Decision/Discussion" items as listed on the Agenda dated 8 October 2014 and debated at the meeting held on 14 October 2014.

Agreed.

847 DEVELOPMENT ADJACENT TO LOCAL LISTED BUILDING

The Clerk and Mrs E E Quilty set out the current position regarding the disagreement with GBC Planning over interpretation of relevant planning legislation. M J Hope agreed to approach Peter Baguley to request a response to the last communication sent from the Council referencing case law. M J Hope noted another aspect which may lead to a resolution which was being pursued as a civil matter. Mrs E E Quilty noted this was a separate issue which the Parish Council should not be concerned with whereas the interpretation of planning law was a legitimate issue to challenge. Mrs E E Quilty and M J Hope agreed to work through the issues involved and propose action to the Council if necessary.

848 ESTABLISHMENT OF A ROSE GARDEN IN ST WILFRID'S SQUARE

N J Quilty reported that he had received a quotation from Gardens of Inspiration to establish a 4x3m garden containing 36 roses at a cost of £436.00. N J Quilty further offered to allocate £100.00 from his GBC budget to support the initiative. The matter was deferred to the November meeting to allow Councillors to view the proposed site and form a view of the merits of the proposal.

849 NCC WINTER SERVICE OFFER

Prop. D S Musson, Sec. Mrs P A Marks.

That the free service offer be accepted and that plans to provide salt in the car parks be drawn up independently. Agreed.

850 AUDITED ANNUAL RETURN 2013/14

The Clerk reported that the return had successfully passed external audit with the only issue raised that of regularly reviewing Financial Regulations. The review process for this year is underway.

851 CALVERTON CRICKET CLUB – ACCESS ARRANGEMENTS

Proposed options for re-aligning fencing and gates to improve access control onto the cricket ground and James Seely Park were set out and explained.

J Wood proposed that no action be taken. The proposition was not seconded.

Prop. Mrs P D Bosworth, Sec. J Wood.

That the matter be deferred to allow Councillors to visit the site and consider the proposals further.

The proposal was lost by 6 votes to 2.

Prop. M J Hope, Sec. D S Musson.

That option 2 be progressed with Parish Council funding of £200.00 on condition that no changes in ownership or access rights were inferred or implied.

Agreed by 8 votes to 2.

852 CALVERTON MINERS' WELFARE FC

Use of Hollinwood Lane site for car parking on 23 November 2014.

N J Quilty declared an interest in this item and did not vote.

Prop. D S Musson, Sec. Mrs P A Marks.

That the club be allowed free use of the site for the stated purpose on the date in question. Agreed.

853 REQUEST TO SELL BACK GRAVE PLOT RIGHTS TO THE COUNCIL

Prop. N J Quilty, Sec. E E Sturman.

That the plot be bought back as requested for the sum originally paid. Agreed.

854 VILLAGE FLOODING

N J Quilty, M J Hope, D S Musson and Mrs P A Marks were nominated to represent the Parish Council at the planned event to assess flooding protection measures on 7 November 2014.

Prop. M J Hope, Sec. Mrs P A Marks.

That the Council accepts the free flooding assistance service offered by NCC. Agreed.

855 SITING OF WASTE BIN AT CORNER OF MANSFIELD LANE AND COLLYER ROAD

Prop. M J Hope, Sec. D S Musson.

That GBC be asked to site a new bin at the identified location. Agreed.

Mrs S D Bereznyckyj noted that new bins on Moor Road may reduce littering problems in that area.

856 PROPOSAL TO HOLD REGULAR MARKETS ON ST WILFRID'S SQUARE

Councillors debated whether regular markets such as specialist or farmers' markets had positive or negative effects on local retailers. On balance the Council supports the proposal to hold a monthly market in the village whilst accepting that provision would only happen if a commercial operator came forward meeting all necessary regulatory requirements. The Clerk was asked to respond accordingly to the proposer.

857 GRANT FUNDING – CALVERTON COLLIERY MEMORIAL TRUST

D S Musson and J Wood declared an interest in this item and did not vote.

Prop. N J Quilty, Sec. Mrs E E Quilty.

That a donation of £500.00 is made to the Trust.

The proposal was lost by 6 votes to 4.

Prop. M J Hope, Sec. Mrs P A Marks.

That a donation of £300.00 is made to the Trust. Agreed.

858 PROVISION OF TRANSPORT FOR PARK KEEPERS

B R Marriott circulated information on the types and costs of vehicles which may satisfy the Park Keepers' needs to transport equipment, materials and rubbish in undertaking their duties. Councillors debated the requirements, the vehicle options, the costs including running costs and licencing issues surrounding the use of vehicles. The Clerk was asked to convene an HR Group meeting to review ongoing workloads and the associated staff support issues, including transport, which may flow from any agreed requirements.

859 CLERK'S REPORT

The Clerk reported that the Park Keepers' mechanical equipment now required servicing. A local quotation had been obtained indicating a cost of approximately £260.00. A further quote has been requested from the equipment supplier for comparison.

The Clerk reported on maintenance issues at Hollinwood Lane field. The Clerk was asked to obtain quotations for mowing the remainder of the field and to engage a local plumber to fix the broken tap. It was agreed the Park Keepers could prune the avenue of trees and clear out any undergrowth.

The Clerk reported on the review of Standing Orders and Financial Regulations. The Clerk asked the nominated review Councillors, Mrs P A Marks, N J Quilty and J Bailey, to feedback on the model versions issued by NALC and SLCC so that proposals could be brought to Council in due course.

The Clerk sought authority to replace a broken piece of play equipment on William Lee Memorial Park at a cost of £181.50 from the specialist supplier. Agreed.

The Clerk reported that a number of sites needed work to prune trees and bushes which would generate a lot of cuttings. An option would be to hire a shredder to either manage disposal more effectively or re-use the mulch for weed control. The Clerk was asked to bring quotations back to the next meeting.

The Clerk had obtained three quotations to fit blinds to the new office windows to reduce glare and improve security. The cheapest quote of £194.00 was submitted by a local firm. Councillors agreed to accept this quotation.

The Clerk reported a request from the PCSO to hold one-hour police surgeries in the Council Room on 11 November and 16 December 2014. Councillors agreed to provide free use of the facility for this purpose.

860 EXCHANGE OF INFORMATION REPORTS BY COUNCILLORS WITH RESPONSIBILITY

Planning – No report.

Footpaths / Highways / Environment – Councillors debated the rights of a local landowner to erect bollards on a bridleway.

Parks / Leisure – N J Quilty suggested the Council bids to a NCC grant scheme for funds to support the provision of a stage in the Pavilion/Community Hall project. The Clerk will research this option.

B R Marriott enquired whether the piece of broken play equipment on James Seely Park was going to be re-instated. The Clerk will establish the position.

Allotments – Mrs P A Marks reported that an allotments inspection review will take place on the final weekend in October.

Core Strategy / Large Developments / Planning Policy – The Clerk updated the Council on the latest project plans for developing the Pavilion/Community Hall on William Lee Memorial Park. Currently the focus is on establishing final design and capped costs, plus identifying risks and pre-construction costs. The aim is to finalise the construction contract by early December and undertake construction between January and July 2015.

HR / Employment / Staffing – The Clerk was asked to convene an HR Group meeting as early as possible.

Website / IT / Communications – No report.

Cemeteries – Prop. N J Quilty, Sec. D S Musson - that a donation of £120.00 be made to Royal British Legion for three Remembrance wreaths. J Bailey, Mrs S D Bereznykyj, Mrs P D Bosworth, M J Hope, D S Musson and E E Sturman declared an interest and did not vote. Agreed.

Finance – The Clerk reported that 2015/16 budget preparations would be commencing shortly and initially information would be issued to Finance Group Councillors.

Neighbourhood Plan – N J Quilty reported that a meeting of the Steering Group had been held including a representative of Bellway Homes. The group was awaiting proposals from Bellway Homes as to how they might support efforts to produce the plan.

Speedwatch – No report.

861 **CHEQUES TO SIGN**

Prop. J Bailey, Sec. N J Quilty.

Resolved: That the following cheques be authorised and/or signed*:

Natural Cut Stone Ltd	£480.00	Repairs to Steps in St Wilfrid's Church Yard
Frank Key Ltd	£144.00	Gravel Boards for Garden of Rest
Reprotec Connect For Ltd	£10.02	Photocopying / Printing (August)
Pope & Parr	£2,700.00	Replacement Windows Council Room Office
Severn Trent Water Ltd	£415.71	Water Rates Bonner Lane Allotments Feb – Aug 2014
RCAN	£130.00	2014/15 Subscription
Western Power Distribution (West Midlands) Ltd	£497.22	Electricity Connection to Cemetery Chapel
Cash	£200.00	Petty Cash Top up
Mrs G Lenihan	£1,400.00	Refund of Interment Fee (Bennett) Agreed Council 09.09.14
Post Office Ltd / HMRC	£996.46	September Salary PAYE & NICS
NCC Pensions	£180.56	September Salary Contributions
Child Support Agency	£229.02	September Salary Contributions
Grant Thornton UK LLP	£720.00	External Audit Fee
T R Robson	£59.40	Maintenance to Tap in Cemetery
Corden Hardware Co. Ltd *	£102.20	Parks Equipment – Sept Account
Beechmast Ltd *	£1,500.00	Mowing Pitch & Putt Site
LSI Utility Brokers Ltd *	£222.00	Fit Electricity Meter to Cemetery Chapel
Reprotec Connect For *	£29.08	Photocopying / Printing (September)

*Cheques marked with asterisk to be signed at meeting

The meeting closed at 9.55pm.

GWB/LJH
16-Oct-14