

CALVERTON PARISH COUNCIL MINUTES

PARISH COUNCIL MEETING 8 July 2014

Present:

Chairman: J Bailey

Vice Chairman: N J Quilty

Councillors: Miss E J Bailey, Mrs S D Bereznyckyj, Mrs P D Bosworth, M J Hope, Mrs P A Marks, R A Marks, B R Marriott, W Mellors, D S Musson, Mrs E E Quilty, E E Sturman.

Staff present: G W Bott

Apologies: J Wood, R D Wood.

The meeting commenced at 6.45pm.

800 DECLARATIONS OF INTEREST

Councillors J Bailey, Mrs S D Bereznyckyj, Mrs P D Bosworth, M J Hope and R A Marks declared an interest in agenda item 7.4 – Code of Practice for Keeping Hens on Allotments and 7.5 – Application to Keep Hens on Collyer Road Allotments.

Councillors J Bailey, Mrs S D Bereznyckyj, Mrs P D Bosworth, M J Hope, D S Musson and E E Sturman declared an interest in agenda item 7.7 – Grant Application, Royal British Legion.

Councillor D S Musson declared an interest in agenda item 7.8 – Grant Application, Calverton Horticultural & Craft Show.

801 MINUTES

Prop. M J Hope, Sec. B R Marriott.

Resolved: Minutes of meeting held 10 June 2014, having been circulated to all members, were approved as a correct record, subject to the amendment that Min. 794 reflects that the replacement of windows at the Council Room is restricted to the rear office windows only.

802 MATTERS ARISING

Min. 783/767 – Mrs P A Marks asked whether the GBC Grounds Maintenance contract had been received. The Clerk confirmed it had not but had received assurances that it was being dealt with.

The Chairman agreed to take item 7.1 on the agenda out of order, given the attendance of representatives from the Calverton Practice, to assist the Council with discussion of this item.

803 SITE AT 34 MAIN STREET

Drs. Phil Rayner and James Hopkinson attended on behalf of the Calverton Practice.

Dr Rayner gave a brief history of the Practice's involvement with the site. Acquisition was driven by development needs of the surgery and in particular vehicular access requirements. Development plans were affected by the loss of NHS funding and consequently the site has fallen into some disrepair. Dr Rayner recognised the heritage importance of the site and current concerns with its appearance and mis-use.

Councillors raised questions about the viability of the site for the Practice's purposes given the complexities of development in a conservation area and proposed that finding an alternative site might be a more practical way forward for the village and the Practice. Mrs E E Quilty suggested the current application to demolish outbuildings was insufficient given the special planning rules which require replacement proposals. M J Hope suggested that demolition was not an appropriate solution to make the site safe. He further suggested the site boundary should be securely fenced and the area effectively maintained for the benefit of neighbouring properties and to deter anti-social behaviour. Points also covered the Practice's insurance cover for any public liability claim and the responsibility for effective maintenance of a conservation area site. Dr Hopkinson noted that under the NHS reorganisation the potential for property development support was re-emerging but the process was not yet in place. Mrs E E Quilty suggested that some investment in the site and buildings might provide a letting opportunity to maintain the site and provide some income whilst future development plans were being developed.

Dr Rayner and Dr Hopkinson agreed to take back the concerns and points made to the Practice management meeting and welcomed the opportunity to work with the Council to achieve a mutually beneficial outcome. N J Quilty suggested the Council propose a set of dates to the Practice to convene a further meeting to explore the potential ways forward.

The Chairman thanked Dr Rayner and Dr Hopkinson for attending and contributing to the discussion.

The Chairman adjourned the meeting at 7.20pm.

PUBLIC PARTICIPATION - for Information Only

Seven members of public present.

Mr Peck noted that the ACS Enquiry decision was due to be made public during August and suggested the Council may wish to convene an extraordinary meeting to consider it. Councillor Mrs E E Quilty suggested the Council had already put in place appropriate arrangements to respond to the decision if required.

Mr Wright suggested that the Cricket Club had contravened the agreement for access to James Seely Park.

Mr Nestor, on behalf of the Cricket Club, assured the meeting that the access agreement had not been broken and that he was happy to meet with anyone concerned to explain how the club was working to address any concerns. Councillor M J Hope clarified the terms of the agreement and confirmed the Council's view that the agreement had not been broken. Councillor N J Quilty in supporting that view noted the benefit that the club's activities bring to the village.

Mr Pickering, on behalf of the Cricket Club, noted the formal opening of the club's new facilities on Friday, 11 July 2014, at 5.00pm, and issued a general invitation to those present to attend.

Mr Pickering also stated that the club had considered a suggestion to move the gate which would address concerns with mis-use of the access agreement by people not associated with the club. The club are happy to work with the Council on developing this idea subject to the availability of sufficient funding.

Mr Barton wished to promote the Calverton Horticultural & Craft Show being held on 6 September and invited Councillors to attend.

Mr Barton also thanked the Council for inviting the Allotment Association to help develop the code of practice for keeping hens on allotments. He felt positive proposals had been achieved.

Mr Barton asked whether the Council could raise the condition of the Oasis site with relevant authorities as he believed it presented a danger to footpath users.

Mr Barton felt that there were issues with the hedge on Footpath 17 which needed to be addressed. Also he noted the dangerous condition of the Burnor Pool footpath requesting that NCC be asked to make it safe.

The Chairman reconvened the meeting at 7.39pm.

804 COUNTY COUNCILLOR'S REPORT

The Chairman invited County Councillor B Elliott to address the meeting.

County Councillor Elliott noted that the grant made to St Wilfrid's Church repairs was reported as £200 rather than £2,000.

County Councillor Elliott asked if disabled access arrangements on William Lee Memorial Park could be improved. It was agreed to review the access arrangements.

County Councillor Elliott noted that there are issues with addressing the footways on Burnor Pool as not all householders are prepared to contribute to improvements on this private, unadopted road. He stated that he could arrange for a contact to provide road trimmings for the site. Mr Barton queried whether site appropriate materials might be required as it is within a conservation area.

Finally, County Councillor Elliott encouraged Councillors to attend the Cricket Club to support this beneficial facility for the village.

805 PLANNING OBSERVATIONS

Prop. J Bailey, Sec. N J Quilty.

2014/0707 Meadow View Fisheries, Meadow View Farm, Crookdole Lane.
Erection of 1 No Agricultural Worker's Dwelling.
Calverton Parish Council opposes any form of residential development in the Green Belt. If this development is approved the agricultural worker condition should remain a permanent feature.

MATTERS FOR DECISION/DISCUSSION

Prop. N J Quilty, Sec. W Mellors.

That this Council agrees to take the specified action in respect of each of the "Matters for Decision/Discussion" items as listed on the Agenda dated 2 July 2014 and debated at the meeting held on 8 July 2014.

Agreed.

806 WILDLIFE AREA, WILLIAM LEE MEMORIAL PARK

Mrs P A Marks referred to the Draft Management Plan produced by Notts Wildlife Trust. She suggested early adoption of the plan as it requires initial mowing of the area in September. Councillors were unclear on the full implications of adopting the plan and, in particular, arrangements for the control of ragwort.

The Chairman asked that the draft plan be circulated to all Councillors and called an extraordinary meeting for 22 July to debate the plan further.

807 APPLICATION TO USE HOLLINWOOD LANE FIELD FOR CAR BOOT SALE

Deferred from 10 June 2014 meeting, Min. No. 789 refers. Additional information received.

Councillors heard further details of the proposed arrangement and usage covenant on the land. Due to issues with usage and concerns about congestion and nuisance to local residents, N J Quilty proposed and W Mellors seconded, that the Council declines the application. Agreed.

808 CODE OF PRACTICE FOR KEEPING HENS ON ALLOTMENTS

Prop. Mrs P A Marks, Sec. B R Marriott.

That the Council adopts the proposed Code of Practice. Agreed.

809 APPLICATION TO KEEP HENS ON COLLYER ROAD ALLOTMENTS

This application was deferred from 10 June 2014 meeting, Min. No 791.

The application was accepted subject to adherence to the Code of Practice agreed in the previous item.

810 COMMUNICATION FROM SAVE MAPPERLEY GOLF COURSE

Mrs E E Quilty proposed that the Council issue a response in a form she had drafted. Agreed.

811 GRANT APPLICATION - ROYAL BRITISH LEGION REMEMBRANCE DAY PARADE

Prop. N J Quilty, Sec. M J Hope.

That the application in the sum of £500 be accepted. Agreed.

812 GRANT APPLICATION - CALVERTON HORTICULTURAL & CRAFT SHOW

Prop. N J Quilty, Sec. M J Hope.

That the application in the sum of £250 be accepted. Agreed.

813 THE APPROPRIATENESS/IMPACT OF DEVELOPMENT ADJACENT TO A LOCAL LISTED PROPERTY

To discuss the matter of the appropriateness/impact of development adjacent to a local listed property, with reference to the Town and Country Planning (General Permitted Development) Order 1995.

Mrs E E Quilty referred to correspondence with the local MP who is involved in the matter. M J Hope agreed to take up the issue with GBC Planning Officers to establish the position and identify potential ways forward.

814 RESOLUTION IN THE NAMES OF COUNCILLORS B R MARRIOTT, MRS P A MARKS, D S MUSSON, J BAILEY, M J HOPE AND MRS P D BOSWORTH - Special motion dated 24 June 2014 that, in the light of information not previously made available to Councillors, ie that at least one polytunnel has been erected and used on the Bonner Lane allotment site for some time, the Council reviews its earlier decision (Min. No. 787, 16 June 2014), and agrees to allow the erection of a 6 metres by 3 metres polytunnel on plot 50 Collyer Road allotments.

Amended resolution:

Prop. M J Hope, Sec. Mrs P D Bosworth:

In the light of information not previously made available to Councillors, ie that at least one polytunnel has been erected and used on the Bonner Lane allotment site for some time, the Council reviews its earlier decision (Min. No. 787, 16 June 2014) and agrees to allow the erection

of a polytunnel on Plot 50 Collyer Road allotments no larger than 4.5m by 3m.

The amendment was carried and became the substantive motion.

The substantive motion was agreed unanimously.

815 **ALLOTMENT RENTS**

Prop. N J Quilty, Sec. W Mellors.

That this Council resolves that the Allotment Rents from 1 October 2015 shall remain at the standardised rate of 15 pence per sq. yd (as per the Council's records plus rounding up to the nearest whole pound) and that the Concessionary Rate for individual Allotment Holders aged 65 or over on the 1 October 2015 shall be restricted to 50% of the Standard Rate (again plus rounding up to the nearest whole pound).

Agreed.

816 **TRANSPORT FOR PARK KEEPERS**

Prop. Mrs P A Marks.

That this Council buy transport for the park keepers to transfer equipment and materials to enable them to provide an effective and efficient service for the parish.

Councillors considered there was insufficient information in terms of the need for, type of transport required and the costs of acquisition and operation to allow a decision to be made. Consequently, the matter was deferred and the Clerk was asked to convene a meeting of the HR Liaison Group to determine the most appropriate proposals to put before the Council.

817 **CLERK'S REPORT**

The Clerk reported progress on addressing a number of health & safety and signage issues noting that an electrical safety assessment had identified a number of required improvements quoted at approximately £600 to complete. The Clerk was asked to order the improvement work.

The Clerk reported that repairs to the stone steps in St Wilfrid's Church Yard was ordered.

The Clerk reported that the Cricket Club had requested that one replacement date and one new date be added to the list of special match dates – those being 13 and 16 July 2014. Agreed.

The Clerk reported a request from the Calverton Children's Centre to hold a picnic event in the park on William Lee Memorial Park on 17 July 2014. Agreed.

The Clerk reported on quotations for tree works on St Wilfrid's Church Yard and Mansfield Lane Cemetery. The Clerk was requested to obtain an alternative quotation from GBC.

The Clerk confirmed that the current conditions of hire of Hollinwood Lane field to Lambley Riding Club did not preclude operation of a Fun Dog Show which had been advertised at a previously booked Lambley Riding Club show on 13 July 2014.

818 **EXCHANGE OF INFORMATION REPORTS BY COUNCILLORS WITH RESPONSIBILITY**

Planning – No further report.

Footpaths / Highways / Environment – N J Quilty noted the refurbishment of the village finger posts.

Parks / Leisure – No further report.

Allotments – No further report.

Core Strategy / Large Developments / Planning Policy - Mrs E E Quilty welcomed GBC's revised position as regards the recent FOIA request.

HR / Employment / Staffing - The Clerk will organise a meeting to discuss park keepers' transport.

Website / IT / Communications - Mrs P D Bosworth asked that the Master-planning information be displayed on the noticeboard.

Cemeteries – No further report.

Finance - No further report.

Neighbourhood Plan - N J Quilty noted difficulties with engaging development support. M J Hope suggested a meeting of the Neighbourhood Planning Group. N J Quilty agreed to call a meeting in August and invite RCAN.

Speedwatch - The Clerk was asked to communicate with Woodborough and Lambley Parish Councils to require equal access to the equipment.

819 **CHEQUES TO SIGN**

Prop. J Bailey, Sec. N J Quilty.

Resolved: That the following cheques be authorised and/or signed*:

Reprotec Connect For	£19.20	Photocopying / Printing
Premier 1 (UK) Ltd	£3,519.00	Hanging Baskets Contract 2014
T R Robson	£55.20	Gas Boiler Service – Council Room
A1 Mobile Ltd	£81.60	Deposit Play Day 2014 Toilets
K J Eaton & Co Accountants	£312.00	Internal Audit 2013/14 Annual Return
NCC Supplies	£66.48	Stationery & Parks Equipment (Key Safe)
Cash	200.00	Petty Cash
Goodbrooks Electrical Services Ltd	228.00	Electrical Safety Certificate Council Room
St Wilfrid's PCC	£2,000.00	Donation to Church Repairs Fund
Corden Hardware Co Ltd	£25.83	Parks Equipment – Lock & Chain
Sherwood Plumbing & Installations	£140.00	Repairs to Public Toilets
Post Office Ltd / HMRC	£762.90	June Salary / Wage Deductions
NCC Pensions	£180.56	June Salary / Wage Deductions
Child Support Agency	£217.02	June Salary / Wage Deductions
DK Papers	£25.00	Speedwatch Advert in Echo
Corden Hardware Co Ltd	£89.74	Parks Equipment – Memorial Garden
DJB Contractors Ltd	£360.00	Securing Christmas Lights

*Cheques marked with asterisk to be signed at meeting

The meeting closed at 9.38pm.

EXTRAORDINARY COUNCIL MEETING 22 July 2014

Present:

Vice Chairman: N J Quilty

Councillors: Mrs P D Bosworth, M J Hope, Mrs P A Marks, R A Marks, B R Marriott, W Mellors, D S Musson, E E Sturman, J Wood.

Staff present: G W Bott

Apologies: J Bailey (illness), Miss E J Bailey (other commitment), Mrs S D Bereznycky (illness), Mrs E E Quilty (other commitment), R D Wood (other commitment).

The meeting commenced at 6.45pm.

820 DECLARATIONS OF INTEREST

Councillor Mrs P D Bosworth declared an interest in agenda item 3.2 – Use of Hollinwood Lane Field for Charity Dog Show.

The Chairman adjourned the meeting at 6.47pm to allow public discussion of the Pitch and Putt Site Draft Management Plan.

PUBLIC DISCUSSION

Claire Sambridge of Notts Wildlife Trust, who prepared the Draft Management Plan, attended to help give Councillors a full understanding of the plan and its implications.

Claire Sambridge was invited to briefly summarise the preparation of the plan. She explained that the plan represented an opportunity to benefit wildlife and promote wildlife diversity in the area. She emphasised that the draft was not set in stone and that she would appreciate feedback and ideas for improvement.

Claire Sambridge addressed questions on control of ragwort. She explained that this native plant was not hazardous to people and was solely relied on by up to 40 species of insects. She explained that it could be toxic for some grazing animals if eaten and allowed to build up in their systems over a prolonged period, though generally this was a low risk problem. However, landowners should not allow ragwort to spread onto adjacent grazing land. Seed setting can occur for up to approximately 40 metres though a normal hedgerow would provide an effective barrier. She explained that mowing or pulling were effective control measures, ideally before seeding occurs.

Councillors discussed the relative merits of pulling ragwort before mowing and simply mowing.

Claire Sambridge addressed the question of the alternative mowing schedules suggested in the plan indicating that neither gave any significant advantage.

Claire Sambridge explained that the cost of preparing the plan included ongoing advice on implementation issues, for example, content of information boards, location of bird and bat boxes, support for educational uses, etc.

Claire Sambridge outlined the main one-off and ongoing cost implications of the plan, noting that some elements were optional based on prioritisation and available funds. Key regular costs included mowing, strimming and hedgerow maintenance. One-off costs were associated with information board(s), seating and, if required, a pond area. In answer to a question she suggested a suitable pond area might cost in the region of £4,000 to establish.

Claire Sambridge explained that grant funding to support implementation of the plan may be available from a variety of sources though such funds were scarce in the current economic climate.

Claire Sambridge explained that the Council might expect to see the effects of implementing the plan within the 5 year timescale of the plan, particularly if the opportunity was taken to sow and nurture a wider variety of wildflowers.

In conclusion, Claire Sambridge was asked to provide a summary of the site and plan. She thought the site was lovely but needs active management. The benefit to local people would depend on its use and realisation of the site's potential would be dependent on the enthusiasm of local volunteers. She re-iterated that the main costs involved were labour and time but an active volunteer group should be able to achieve successful outcomes for the community.

The Chairman thanked Claire Sambridge for her time and support and re-instated Standing Orders at 7.37 pm.

821 WILDLIFE AREA, WILLIAM LEE MEMORIAL PARK DRAFT MANAGEMENT PLAN

Councillors agreed to organise an immediate session to pull ragwort on the site and to then arrange mowing as soon as possible thereafter.

Prop. N J Quilty, Sec. D S Musson.

That the Council adopt and implement the year 1 management schedule of the draft plan up to an overall cost of £1,900 and to review subsequent years' implementation schedules within ongoing budget setting processes. Agreed.

822 USE OF HOLLINWOOD LANE FIELD FOR CHARITY DOG SHOW

Mrs P D Bosworth declared an interest in this item as organiser of the show.

Prop. N J Quilty, Sec. W Mellors.

That the Council allow free use of the Hollinwood Lane field for the charity dog show on Sunday, 10 August 2014. Agreed.

The meeting closed at 8.16pm.

GWB/LJH
28-Jul-14