

CALVERTON PARISH COUNCIL MINUTES

PARISH COUNCIL MEETING 14 January 2014

Present:

Chairman: J Bailey

Vice Chairman: N J Quilty

Councillors: Miss E J Bailey, Mrs S D Bereznyckyj, Mrs P D Bosworth, Mrs P A Marks, R A Marks, B R Marriott, W Mellors, D S Musson, Mrs E E Quilty.

Notts County Councillor: B Elliott

Staff present: G W Bott

Apologies: M J Hope (holiday), E E Sturman (illness), J Wood (illness), R D Wood (work commitments).

The meeting commenced at 6.47pm.

682 **DECLARATIONS OF INTEREST**

Councillor D S Musson declared an interest in agenda item 6.2 – Calverton Play Day 2014.

683 **MINUTES**

Prop. W Mellors, Sec. D S Musson.

Resolved: Minutes of meetings held 12 and 26 November 2013, having been circulated to all members, were taken as read, approved and signed by the Chairman.

684 **MATTERS ARISING**

The Clerk referred to the Public Participation section of the minutes of 12 November 2013 and updated members on actions in relation to provision of CCTV within the village. He circulated a paper from Mr Taylor, PCSO, on potential camera siting and noted that Gedling Homes had pledged £1,000 towards the costs of provision. It was also noted that the Police & Crime Commissioner may provide funding support.

The Clerk reported that the grant application to Greenwood Community Tree Planting Scheme (Min. 665 refers) had been successful and that £250 would be available to plant approximately 100m of hedging at William Lee Memorial Park.

The Chairman adjourned the meeting at 6.55pm.

PUBLIC PARTICIPATION - For Information Only

Eight members of public present.

Councillor J Bailey invited County Councillor B Elliott to provide a report.

County Councillor B Elliott noted that the sign for Woods Lane had been provided and was now erected. He also reported that the stock cage for the Allotment Association's trading shed had been provided.

D S Musson asked about the provision of winter grit bins as he believed that at least one had not been delivered. County Councillor B Elliott noted that he had agreed to fund the bins though delivery was between NCC Highways and the Parish Council. The Clerk will chase up progress.

Mrs Swinscoe spoke in support of Lambley Riding Club's application for use of Hollinwood Cemetery field (agenda item 6.1 refers) and outlined the benefits brought to the village. She also thanked Sellors for their support and sponsorship.

Mr Sellors reported that fallen trees and limbs presented potential dangers in Rookery Woods on James Seely Park. The Clerk agreed to review the situation and organise removal where necessary.

Mr Sellors also asked about progress on his previous request for improvements to be made to the Georges Lane end of footpath 20. The Clerk agreed to chase up progress with the NCC Footpaths Officer.

Mrs Brackenbury asked whether pedestrian rights of way would be protected when new developments took place. Councillors assured her that such rights would be preserved

The Chairman reconvened the meeting at 7.07pm.

Prior to continuing the agenda, the Chairman offered thanks on behalf of the Council to Councillor Mrs E E Quilty for her work on the Aligned Core Strategy and consultation on GBC's Local Planning Document which had achieved a significant reduction in the housing allocation in Calverton.

MATTERS FOR DECISION/DISCUSSION

Prop. N J Quilty, Sec. R A Marks.

That this Council agrees to take the specified action in respect of each of the "Matters for Decision/Discussion" items as listed on the Agenda dated 8 January 2014 and debated at the meeting held on 14 January 2014.

Agreed.

685 LAMBLEY RIDING CLUB

Application from Lambley Riding Club for use of Hollinwood Cemetery field.

With the addition of a condition that any crop taken from the field is at the Club's sole risk, the application for use during 2014 was approved on the same terms as in 2013. Councillor Mrs P D Bosworth abstained.

686 CALVERTON PLAY DAY 2014

Calverton Play Day 2014 grant application.

This matter was deferred for further discussions to establish if a more effective form of Council support for the scheme could be agreed.

687 NOTTS BUILDING PRESERVATION TRUST LTD

Annual subscription renewal 2014. Approved cost of £25.00.

688 NOTICE BOARD, ST WILFRIDS SQUARE

Consider removal or covering of notice board in St Wilfrids Square pending outcome of LIS bid.

After consideration of various ways to mask or remove out of date information from the notice board, Councillors J Bailey and D S Musson agreed to resolve the matter. Councillors also wished to display a village footpaths map and asked the Clerk to research re-use of the map currently displayed in the Council Room.

689 FUNFAIR

Application from McKean's Family Funfairs to open a funfair in May 2014. The application was declined.

690 SECURITY FENCING, COLLYER ROAD ALLOTMENTS

Letter from allotment holder re security fencing on Collyer Road allotment site.

Councillors agreed to reinstate a section of chain link fencing on the allotment site's western boundary.

691 GBC SHLAA

Consider removing Parish land from GBC's SHLAA.

In the light of the significant reduction in housing allocation recently announced, the proposal was agreed.

692 FEES AND CHARGES

Review of fees and charges from April 2014.

Councillors approved no change to the existing fees and charges.

693 NOTTS FOOTPATHS PRESERVATION SOCIETY

Subscription renewal 2014.

Councillors agreed to renew affiliate membership at a cost of £5.00.

694 BUDGET 2014/15

Budget preparations 2014/15.

The Clerk outlined progress on developing spending plans for 2014/15 and the potential impact on precept and Council Tax. Further guidance is awaited from Government before a final decision can be made. Councillors were asked to bring forward any items of additional spending or saving which they believed were necessary and achievable in 2014/15. It was suggested that funding for footpath improvements in William Lee Memorial Park be allowed for.

695 GBC'S LOCAL PLANNING DOCUMENT

Prop. Mrs E E Quilty, Sec. Mrs P A Marks.

That this Council formally ratifies and publicises representations made by the Council on GBC's Local Planning Document.

Agreed.

696 CLERK'S REPORT

- The Clerk reported essential health & safety works undertaken on the public toilets block at a cost of £150.00.
- The Clerk reported the completion of health & safety works on the Council Room as previously authorised.
- The Clerk noted additional matters identified through the health & safety audit which need to be addressed and which may have financial implications comprising an asbestos survey; electrical testing and certificate; fire safety testing, training and certificate; gas safety testing and certificate; and safety signage.
- The Clerk reported that following a tree survey on St Wilfrid's Churchyard, ten trees have been identified as requiring works within the next two years. Two of the trees require urgent attention and this work is being undertaken. A quotation has been requested for the remaining work. A survey has also been ordered for the Mansfield Lane Cemetery.
- The Clerk reported that upgrades to village place name signs in neighbouring villages were provided via LIS funding and that the signs cost approximately £1,500 each. Councillors suggested that this might be the subject of a future LIS bid.
- The Clerk reported that the Cricket Club access licence is due for renewal upon application on 1 March 2014. Details of the current licence will be circulated to Councillors to establish if any changes in the conditions are desirable.

697 EXCHANGE OF INFORMATION REPORTS BY COUNCILLORS WITH RESPONSIBILITY

Planning - Agreed that Councillors N J Quilty, W Mellors and J Wood would jointly review application 2013/1010 involving change of use from agricultural land to natural burial ground and car park.

Footpaths / Highways / Environment – Councillor Mrs S D Bereznyckj noted recent litter picking sessions and requested that Park Keepers are asked to remove litter from hedgerow bottoms on William Lee Memorial Park.

Councillor N J Quilty referred to a meeting with NCC representatives to consider crossing provision in the village. All Councillors are invited to the meeting which takes place on Friday, 17 January 2014, at 4.30 pm.

Councillors agreed to Councillor N J Quilty's request for use of the Council Room for the next Flooding Forum meeting.

Parks / Leisure – nothing to report.

Allotments – Councillor Mrs P A Marks reported that follow on inspections will take place shortly and that wind damage to gates on the Collyer Road site had been repaired. Councillor Mrs P A Marks and the Clerk will meet with the Allotment Association shortly to consider issues they have raised.

Core Strategy / Large Developments / Planning Policy - Councillor Mrs P A Marks reported briefly on progress with development of the specification and costings for the new Pavilion/ Village Hall. The Clerk will organise a briefing for all Councillors to review the position and other issues affecting the project so that a clear policy can be established.

HR / Employment / Staffing - At the suggestion of Councillor N J Quilty, Councillors agreed to formally approve Councillor Mrs P D Bosworth as a member of this liaison group.

Website / IT / Communications - The Clerk undertook to bring forward proposals for website and other formal communications in due course.

Cemeteries – Councillor W Mellors reported on complaints from residents about difficulties with accessing the Cemetery via the Park Road gate. Councillor D S Musson noted that this gate is not intended for public use and should be for GBC vehicular access only. The Clerk was asked to contact GBC to ensure public access is being restricted.

Finance – dealt with on agenda.

Neighbourhood Plan – Councillor N J Quilty noted that the current consultation period had ended and that responses would be gathered, analysed and publicised via the web page.

Speedwatch – Councillor R A Marks reported on limited volunteer support for sessions and difficulties with accessing the necessary equipment. A further session is being planned for later this month and any details of volunteers should be forwarded to Councillor R A Marks.

698 **CHEQUES TO SIGN**

Prop. J Bailey, Sec. N J Quilty.

Resolved: That the following cheques be authorised and/or signed*:

GBC	£11.70	Trade Waste - Council Room - Nov-Dec 2013
Mr S Andrew	£50.00	Purchase of greenhouse on Calverton Parish Council allotment 9 Collyer Rd.
RBL Poppy Appeal	£120.00	Donation for Remembrance wreaths
Goodbrooks Electrical Services Ltd	£72.00	Repairs to public toilets lighting
Corden Hardware	£30.00	Workwear
Post Office	£701.33	November salaries - PAYE/NICS
NCC Pensions	£131.36	November salaries - Pension contributions
Sellers Ltd	£470.00	Tools & equipment (Leaf Blower)
Ken Mafham Associates	£1,100.00	Planning Advice Fee
C P Duffy Property Services	£500.00	Repairs to public toilets (roof & waste pipe)
Goodbrooks Electrical Services Ltd	£24.00	Reset public toilets lighting timer
Society of Local Council Clerks	£165.00	Membership 2014
Carlton Brass	£250.00	Christmas lights event entertainment
Corden Hardware	£951.52	Fencing & padlock
Cash	£100.00	Petty Cash top up
Reprotec Connect For	£12.09	Photocopying / Printing
Mrs M Palmer	£67.44	Refund of allotment rent & deposits
L Barlow	£67.00	Parks equipment
NCC Supplies	£24.05	Stationery & equipment
Calverton & Woodborough Allotment Association	£24.00	Subscriptions collected with rents
Post Office	£865.96	December salaries - PAYE/NICS
NCC Pensions	£131.36	December salaries - Pension contributions
Cordens Hardware	£31.60	Parks equipment
Shaw & Sons	£23.82	Office stationery

Forest Farm Tree Services	£384.00	Tree survey Calverton cemetery
Corden Hardware	£18.00	Repair materials
Viking Signs Ltd	£18.08	H&S signs William Lee Memorial Park and Memorial Garden
Reprotec Connect For	£8.32	Photocopying / Printing
Mrs J M Stone	£150.00	Training for Clerk
Cordens Hardware	£13.38	Parks equipment
Cordens Hardware	£30.58	Parks equipment

*Cheques marked with asterisk to be signed at meeting

The meeting closed at 8.43pm.

EXTRAORDINARY COUNCIL MEETING 28 January 2014

Present:

Chairman: J Bailey

Vice Chairman: N J Quilty

Councillors: Mrs S D Bereznyckyj, Mrs P D Bosworth, M J Hope, Mrs P A Marks, R A Marks, B R Marriott, W Mellors, D S Musson, Mrs E E Quilty, J Wood.

Staff present: G W Bott

Apologies: E E Sturman (illness), R D Wood (work commitments).

The meeting commenced at 7.30pm.

699 **DECLARATIONS OF INTEREST**

None.

MATTERS FOR DECISION/DISCUSSION

700 **REPRESENTATION AT RECONVENED ALIGNED CORE STRATEGY (ACS) HEARING SESSIONS**

To consider the appointment of Ken Mafham Associates to represent Calverton Parish Council at the additional ACS Hearing Sessions scheduled for the second week in February 2014.

Councillor Mrs S D Bereznyckyj entered the meeting during discussion of this item at 7.40 pm.

The Chairman invited Mr Ken Mafham of Ken Mafham Associates to report on the current position as regards the ACS. Mr Mafham outlined the stages of consultation on the Core Strategy and GBC's Local Planning Document and set out three objectives within the inspection hearing.

Those were to:

- Resist moves to remove areas no longer required for housing from green belt designation as this would make them easier to re-allocate for housing later;
- Argue for further reductions in the housing allocation for Calverton; and
- Resist arguments from landowners wishing to reverse the housing allocation reductions which have been announced.

To achieve those objectives Mr Mafham proposed he undertakes representation of the Council at the ACS hearings at a cost of £200 and undertakes preparation work to establish the

availability of viable “brown field” sites at a cost of £400. Mr Mafham answered a series of Councillor questions.

Following this debate, M J Hope proposed and W Mellors seconded that Ken Mafham Associates be appointed to represent Calverton Parish Council at the additional ACS Hearing sessions scheduled for the second week in February 2014 at a total cost of £600.

The proposal was carried.

701 SUPPORT FOR A LEGAL OPINION ON ASPECTS OF THE ACS EXAMINATION PROCESS

To consider making a contribution towards the cost of a legal opinion of aspects of the ACS examination process.

Mr Mafham explained the basis of the proposed legal opinion which would seek to establish if there were viable grounds to challenge the basis of the ACS inspection process on a question of whether fundamental judgments had been reached without proper consideration of all relevant evidence. The cost of the opinion was estimated at £1,500 across the ACS area and Calverton Parish Council is being asked to consider a contribution of £350 representing 25% of the full cost. Mr Mafham noted that a potential implication of a positive legal opinion leading to a successful challenge may be a significant delay in ACS process which may, in turn, present an opportunity for development applications which might be hard to resist in the absence an agreed Core Strategy and Local Plan Document. Mr Mafham also noted ongoing work with Government and the Planning Inspectorate designed to reduce such unwelcome implications. Mr Mafham answered a series of Councillor questions.

Following this debate, B R Marriott proposed and W Mellors seconded that Calverton Parish Council makes a contribution of £350 towards the cost of a legal opinion on aspects of the ACS examination process.

The proposal was carried.

702 URGENT ITEM – NCC HIGHWAY CROSSING WORK OPTIONS

The Chairman agreed to take this item as urgent as delay may compromise the availability of funds to deliver these works.

During discussion of this item, Councillors R A Marks and Mrs P A Marks left the meeting at 8.10 pm.

Councillors considered three options presented by NCC:

1. A zebra crossing on Crookdole Lane at an estimated cost of £35,000;
2. A pedestrian refuge at the junction of Crookdole Lane and Collyer Road at an estimated cost of £17,000; and
3. A speed restriction plateau on Main Street at an estimated cost of £25,000.

NCC indicated that funding was available for any one of the options. N J Quilty suggested that further S106 Integrated Transport funds might now be available to fund a second option.

M J Hope proposed and D S Musson seconded that the Clerk notifies NCC that the zebra crossing on Crookdole Lane is the Council’s first preference; and that the speed restriction plateau on Main Street is also desirable should additional funding be available.

The proposal was carried.

The Clerk was asked to indicate to NCC that should additional funding not be available for the speed restriction plateau on Main Street that the Council would like to consider options for joint funding.

The meeting closed at 8.25pm.

GWB/LJH
29-Jan-14